

# UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

## National Procedure Checklist No. 1864

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### Field Office Distribution

Notices are available on Internet at [www.fsa.usda.gov/dam/forms/notices.asp](http://www.fsa.usda.gov/dam/forms/notices.asp). Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at [http://165.221.16.90/dam/handbooks/eds\\_index.htm](http://165.221.16.90/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

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### National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Some handbooks are available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

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### Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AS-2033 10-4-01	Contracting Officer Training Cancellation	State Offices
BU-606 10-1-01	FY 2002 Funding for Operating Under a Continuing Resolution	FSA Offices
CMA-66 10-1-01	Crediting Marketing Assistance Loan Gains and Loan Deficiency Payments (LDP's) to Delinquent FSA Debts	State and County Offices, CMA's, and LSA's
CONSV-79 9-26-01	FY Conservation Program Rollover and Reconciliation	State and County Offices
CRP-390 9-27-01	Making CRP Annual Rental Payments in FY 2002	State and County Offices
CRP-391 9-27-01	Canceling CRP Annual Payments With Incorrect Offsets	State and County Offices
FI-2501 9-25-01	Maximum Per Diem Rates for Continental U.S. (CONUS)	FSA and FAS Offices, Except Overseas Offices

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**Temporary  
Directives  
(Continued)**

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
FI-2502 10-1-01	October 2001 CCC and Farm Storage Facility Loan (FSFL) Program Interest Rates	State and County Offices
FLP-223 9-26-01	Administrative and Property Management Costs for DALR\$	State and County Offices
FLP-224 10-1-01	Releasing Software for the Debt and Loan Restructuring System (DALR\$) 2000 Version 1.0.10	State and County Offices
FV-19 10-3-01	Authorization to Issue Potato Diversion Program (PDP) Payments	State and County Offices
LP-1820 9-26-01	Completing 2000 Crop Loan Settlements Involving StarLink Corn	State and County Offices
LP-1821 10-1-01	October Alternative Repayment Rate for 2000 Crop Honey Nonrecourse Marketing Assistance Loans	State and County Offices
PF-170 9-26-01	Handling Production Flexibility Contract (PFC) and Market Loss Assistance (MLA) Payments for Producers Involved in Bankruptcy	State and County Offices
PM-2264 9-27-01	Hispanic Serving Institution (HSI) Liaison Officers	All FFAS Offices
PM-2265 10-3-01	CO Vacancy Announcements	State and County Offices
SU-73 10-1-01	2001 Crop Year Sugar Program	State and County Offices
TB-1018 10-1-01	Flue-Cured Tobacco Auction Warehouse Designation	Flue-Cured Tobacco State and County Offices
TB-1019 10-1-01	Burley Tobacco Designation Program Information: Additional Changes	Burley Tobacco State and County Offices

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**Permanent Directives** Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
1-FLP Amend. 9 10-3-01	General Program Administration	State and County Offices

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**Procedure Notices** Procedure notices issued since the last weekly checklist are listed in this table.

PN Issue No.	Date	For
PN Issue No. 124	9-28-01	State and County Offices

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**Obsolete Directives** Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
AO-1244	10-1-01	Disposal Date
AO-1246	10-1-01	Disposal Date
APP-28	10-1-01	Disposal Date
AS-2017	10-1-01	Disposal Date
AS-2023	10-1-01	Disposal Date
AS-2026	10-1-01	Disposal Date
AS-2027	10-1-01	Disposal Date
AS-2029	10-1-01	Disposal Date
AS-2031	10-1-01	Disposal Date
BU-593	10-1-01	Disposal Date
BU-602	10-1-01	Disposal Date
BU-603	10-1-01	Disposal Date

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**Obsolete  
Directives  
(Continued)**

<b>Short Reference</b>	<b>Date of Obsolescence</b>	<b>Made Obsolete By</b>
CMA-53	10-1-01	Disposal Date
CMA-54	10-1-01	Disposal Date
CMA-55	10-1-01	Disposal Date
CMA-56	10-1-01	Disposal Date
CMA-63	10-1-01	Disposal Date
CN-916	10-1-01	Disposal Date
CN-917	10-1-01	Disposal Date
CONSV-73	10-1-01	Disposal Date
CONSV-74	10-1-01	Disposal Date
DAP-91	10-1-01	Disposal Date
DAP-102	10-1-01	Disposal Date
DAP-103	10-1-01	Disposal Date
DAP-109	10-1-01	Disposal Date
DAP-110	10-1-01	Disposal Date
DAP-111	10-1-01	Disposal Date
FI-2426	10-1-01	Disposal Date
FI-2428	10-1-01	Disposal Date
FI-2449	10-1-01	Disposal Date
FI-2453	10-1-01	Disposal Date
FI-2456	10-1-01	Disposal Date
FI-2459	10-1-01	Disposal Date
FI-2460	10-1-01	Disposal Date

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**Obsolete  
Directives  
(Continued)**

<b>Short Reference</b>	<b>Date of Obsolescence</b>	<b>Made Obsolete By</b>
FI-2483	10-1-01	Disposal Date
FI-2494	10-1-01	Disposal Date
FLP-68	10-1-01	Disposal Date
FLP-154	10-1-01	Disposal Date
FLP-155	10-1-01	Disposal Date
FLP-160	10-1-01	Disposal Date
FLP-167	10-1-01	Disposal Date
FLP-169	10-1-01	Disposal Date
FLP-176	10-1-01	Disposal Date
FLP-181	10-1-01	Disposal Date
FLP-182	10-1-01	Disposal Date
FLP-185	10-1-01	Disposal Date
FLP-187	10-1-01	Disposal Date
FLP-200	10-1-01	Disposal Date
FLP-202	10-1-01	Disposal Date
FLP-208	10-1-01	Disposal Date
FLP-210	10-1-01	Disposal Date
FLP-213	10-1-01	Disposal Date
FLP-218	10-1-01	Disposal Date
FSFL-10	10-1-01	Disposal Date
FSFL-11	10-1-01	Disposal Date
FSFL-12	10-1-01	Disposal Date
FSFL-14	10-1-01	Disposal Date

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**Obsolete  
Directives  
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<b>Short Reference</b>	<b>Date of Obsolescence</b>	<b>Made Obsolete By</b>
FSFL-15	10-1-01	Disposal Date
FSFL-16	10-1-01	Disposal Date
FSFL-17	10-1-01	Disposal Date
FSFL-19	10-1-01	Disposal Date
IRM-315	10-1-01	Disposal Date
IRM-318	10-1-01	Disposal Date
IRM-321	10-1-01	Disposal Date
LD-498	10-1-01	Disposal Date
LD-504	10-1-01	Disposal Date
LD-505	10-1-01	Disposal Date
LD-506	10-1-01	Disposal Date
LD-507	10-1-01	Disposal Date
LD-510	10-1-01	Disposal Date
LP-1737	10-1-01	Disposal Date
LP-1748	10-1-01	Disposal Date
LP-1752	10-1-01	Disposal Date
LP-1753	10-1-01	Disposal Date
LP-1754	10-1-01	Disposal Date
LP-1755	10-1-01	Disposal Date
LP-1760	10-1-01	Disposal Date
LP-1766	10-1-01	Disposal Date

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**Obsolete  
Directives  
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<b>Short Reference</b>	<b>Date of Obsolescence</b>	<b>Made Obsolete By</b>
LP-1768	10-1-01	Disposal Date
LP-1769	10-1-01	Disposal Date
LP-1774	10-1-01	Disposal Date
LP-1779	10-1-01	Disposal Date
LP-1781	10-1-01	Disposal Date
LP-1783	10-1-01	Disposal Date
LP-1786	10-1-01	Disposal Date
LP-1787	10-1-01	Disposal Date
LP-1791	10-1-01	Disposal Date
LP-1799	10-1-01	Disposal Date
LP-1807	10-1-01	Disposal Date
PF-144	10-1-01	Disposal Date
PF-152	10-1-01	Disposal Date
PF-155	10-1-01	Disposal Date
PF-157	10-1-01	Disposal Date
PF-158	10-1-01	Disposal Date
PF-159	10-1-01	Disposal Date
PF-160	10-1-01	Disposal Date
PF-162	10-1-01	Disposal Date
PF-166	10-1-01	Disposal Date
PF-167	10-1-01	Disposal Date
PF-168	10-1-01	Disposal Date
PF-169	10-1-01	Disposal Date

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**Obsolete  
Directives  
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<b>Short Reference</b>	<b>Date of Obsolescence</b>	<b>Made Obsolete By</b>
PF-170	10-1-01	Disposal Date
PM-2126	10-1-01	Disposal Date
PM-2173	10-1-01	Disposal Date
PM-2185	10-1-01	Disposal Date
PM-2203	10-1-01	Disposal Date
PM-2205	10-1-01	Disposal Date
PM-2210	10-1-01	Disposal Date
PM-2217	10-1-01	Disposal Date
PM-2250	10-1-01	Disposal Date
PM-2255	10-1-01	Disposal Date
PN-645	10-1-01	Disposal Date
PS-372	10-1-01	Disposal Date
PS-391	10-1-01	Disposal Date
SIP-23	10-1-01	Disposal Date
SIP-24	10-1-01	Disposal Date
SIP-26	10-1-01	Disposal Date
SU-57	10-1-01	Disposal Date
SU-65	10-1-01	Disposal Date
SU-66	10-1-01	Disposal Date
TB-1002	10-1-01	Disposal Date
TB-1007	10-1-01	TB-1019

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USDA/FSA

Prefix	Form No.	Edition Date	Form Title	Filename(s)	Stocked By	Unit Issue	Used By	WDC Directives	File Code <u>1</u> /	Remarks
AD	69 Template	09-28-01	Overlay (template) for AD-69, Certificate of Merit to assist in overprinting data onto the Certificate	AD0069.DOC	Electronic Form	Sheet	All offices except Counties	7-PM, 22-PM	N/A	This template was reissued in MS Word format to replace the WordPerfect template.
AD	2000	09-27-00	Performance Plan Agreement and Appraisal (Pass/Fail Rating System)	AD2000.DOC AD2000.PDF	Electronic Form	MP/4 Head to Head	FSA Headquarters Employees, all RMA Employees (except Kansas City)	Notice PM-2247	N/A	This form was reissued in MS Word format. No revision to the content of the form was made. PDF-audio version will be forthcoming.
CCC	56-1	09-24-01	Schedule of Warehouses - Supplement to Honey Storage Agreement No. _____	eCCC0056-0001.FML	Electronic Form	Sheet	KCCO	1-IM	N/A	This form was revised and is available electronically. Destroy old stock. PDF-Audio version will be forthcoming.
CCC	56-2	09-24-01	Schedule of Rates - Supplement to the Honey Storage Agreement No. _____	eCCC0056-0002.FML	Electronic Form	Sheet	KCCO	N/A	N/A	This form was reinstated and revised and is available electronically. Destroy old stock. PDF-Audio version will be forthcoming.
FSA	990	04-23-01	CCC CORE Document Form	FSA0990.XLS	RPL/XLS	Sheet (3)	KCFO, WDC-FMD, WDC-BUD	N/A	N/A	Fixed sheets two and three so that totals would be cumulative; edition date remains the same.
MISC	MP05	09-01	State and County Name and Address Listing	nofile.htm	KC	Each	All	N/A	N/A	Revised publication; destroy all previous editions. Order from Kansas City Administrative Office Warehouse, Item No. MP-5.
SF	1199-A	06-87	Direct Deposit Sign-Up Form	SF1199-A.FML SF1199-A.WPD	GSA/KC and Electronic File	MP/2 Head to Head	States, Counties	28-PM, 115-FI, 1-SIP, 25-AS	N/A	Now available in OmniForm format; no changes made to content of form.

**Note:** Files saved in PDF Format must be opened in Adobe Acrobat Reader 3.0 (or greater) to print. The freely available Acrobat Reader does not allow you to save your completed form to disk.

1/ Filing codes pertain only to State and County Offices.